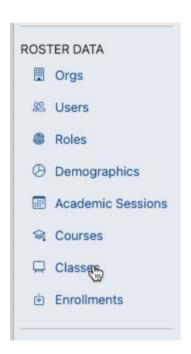
#### **Generate and Print QR Codes**

Before a student logs into Navvy, **print QR codes** for participating students.

#### **Generate QR Codes by Class**

The fastest way to print QR codes is to generate them by class, for each class participating in the formative assessment program. LaunchPad users whose role is permissioned to view Classes may follow these steps to generate QR codes for a class:

1. From the Left Navigation menu, click the Classes link, under Roster Data



- 2. Locate a participating class from the list and click to open the class record.
- 3. Click the Actions menu in the top right side of the page and choose the "Download QR Codes" action.



4. A file will download, containing QR codes for each student in the class who is 1) actively enrolled in the class, 2) an enabled user, and 3) in a grade level that is configured for QR code login (see step 5a, above).

#### **Generate QR Code for a Single Student**

QR codes can also be generated for individual students.

LaunchPad users whose role is permissioned to view Users can follow these steps to generate QR codes for an individual student:

- 1. From the Left Navigation menu, click the Users link, under Roster Data
- 2. Locate the desired student, and click to open them
- 3. From the Actions menu, click on Download QR Code. The student's QR code will download immediately and can then be printed and distributed.

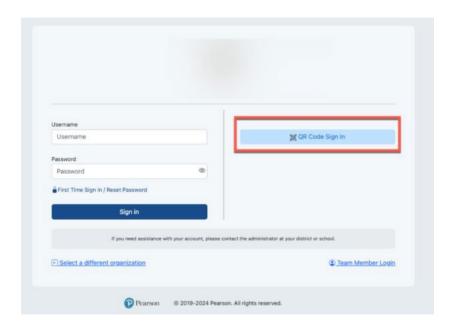


4. If the student loses their QR code, printout, and there is concern about it being used by another child, a new QR code can be generated using the Reset QR Code link. This will invalidate the previous QR code.

### **Student QR Code Login**

Go to the rostered URL designed for end user LaunchPad login: https://launchpad.pearson.com

- 1. Use the "Enter Agency or District name" field to type in and select your client account name. Click Continue to Sign In. (Note: If you have previously visited this client account login page, this step may not be necessary because the client selection will be cached).
- 2. From your client login page, the student will click on the QR Code Sign In link (this will show if QR Code login has been configured as enabled).



3. The Student will hold up their printed QR code to their device camera. Upon detecting the QR code, the student will be logged into LaunchPad as the respective student.

